DISTANCE LEARNING CENTER

AHMADU BELLO UNIVERSITY

WEB LMS
Student User Guide

July 2017

ABUDLC.EDU.NG

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Student's Guide to the LMS

This introduction is designed for ABU Distance Learning Center, Students who have never used the learning management system or who are just getting started. You can also use this as a reference once you start receiving lectures and you have any questions.

After going through this resource, you should have a basic understanding of the LMS toolset and be ready to begin using the learning environment with your classes.

The ABU DLC LMS is where e-Tutors, Course Coordinators, Program IA&G's, and Students will interact over the duration of the set semesters and sessions.

Accessing the LMS

A. Direct

1. Visit elearn.abudlc.edu.ng
2. Login with your username and password. (This is the same login credentials you used on the registration portal).
3. You can also reset your password if you have forgotten it.

B. Through the DLC Website

1. Visit abudlc.edu.ng
2. Click on Login.
3. Login with your username and password.

The Dashboard

The Dashboard is the default landing page after a successful login into the ABU DLC LMS. It gives an immediate status snapshot of key LMS modules and all the information that need your immediate attention.

The Dashboard

1 The Main Menu

The main menu features across the entire LMS. It allows you to quickly go to the main features of the LMS.

5 Profile and Settings

You can view your profile, update your settings, and logout of the LMS.

6 List of Registered Courses

This is a quick list of courses you are registered on.

2 The Search Bar

Use the search to find content in the LMS such as your courses, notes, tests, quizzes, assignments, videos and forums

7 Contacts List

A list of key contacts for the LMS user.

9 Forums List

A list of the most recent forum activities for the user.

3 Current Semester

4 Notifications

Shows you the total number of items that need your attention. Click on it to see a list of the items.
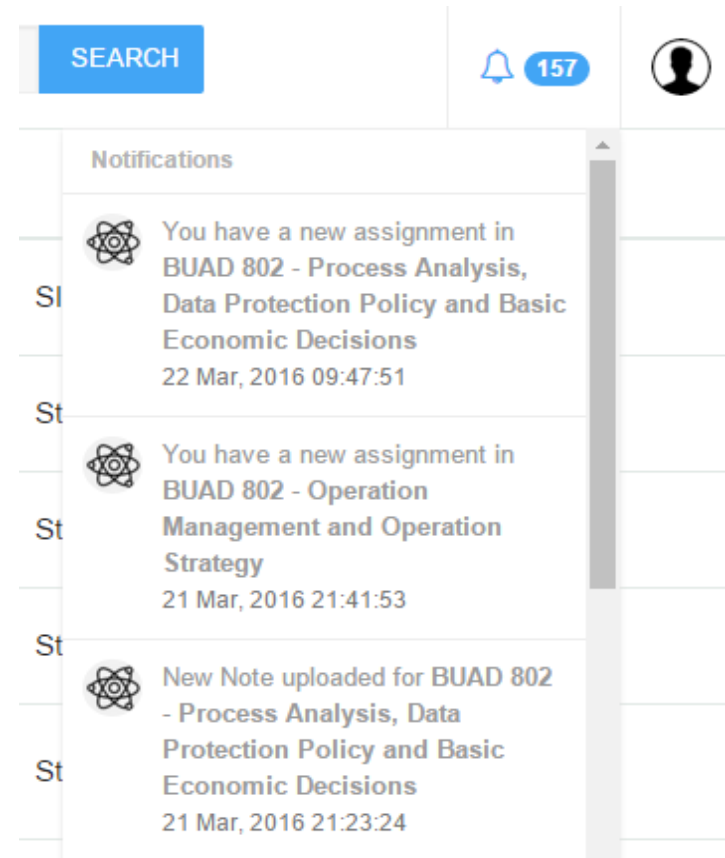
8 Announcements

A list of the most recent announcements that need your attention.

Notifications

Notifications are displayed on every page of the LMS as a bell icon with the number of recent notifications, which when clicked displays the recent notifications in a list.

When a notification is clicked, it navigates to the item being notified about.

Courses

When a course is selected from the "Courses" panel on the dashboard, the student is navigated to the selected course page. The different modules for the selected course will be available for the student to view and select from.

Modules

There are different modules in every course. A student clicks on a module to see the contents of a course which includes notes, assignments, audios, handouts, quiz and resources.

Download button

Viewing Content In a Course Module

1 The forum panel allows a student to create forum for discussions on a course.

2 The Assignment panel, where students can view and attempt assignments.

3 The note panel allows students download notes in pdf format by clicking on the download button beside the note title.

4 The quiz panel allows a student attempt quiz questions.

5 The Resource panel where students can download PPT files.

6 The Audio panel is where students go to download and listen to lectures by clicking on the download button beside the note title.

Attempting Quiz Questions

Students can take quiz by simply clicking on the quiz title from the quiz panel. The number of attempts is displayed as well as the time the quiz begins and expire as shown below

◀◀ Back to BUAD 834 /

▶ TAKE QUIZ

Click on "Take Quiz".

Quiz is available between **28-Jul-2017** till **01-Aug-2017** (**3 days 23 hours 48 minutes left**)

QUIZ TITLE: **3-4**
COURSE: **BUAD 834**
MODULE: **Module 1**
SCORE OBTAINABLE:
ATTEMPTS ALLOWED: **2**

You have made no attempts. Click Take Quiz to attempt this quiz.

Attempting Quiz Questions

? Questions	? Attempts/Allowed	◈ Score Obtainable	Module 1 (BUAD 834)
1	0/2		3-4

Question 1 of 1

What are the types of modifier

Options

- ○ 3
- ○ 6
- ○ 9
- ○ 12

📄 DONE. SUBMIT QUIZ

Quiz questions are usually multiple choice questions. So choose an option and click on " Done Submit Quiz".
You will be navigated to a page displaying your score.

Submitting Assignments

A student can view and submit assignments by tapping on an assignment from the list of assignments from the assignment panel. See steps below:

How To Post/Reply A Forum Discussion

Click on a forum title from the list of fora on the forum panel to post or reply to ongoing discussions in a course.

Announcements

When the announcement link on the side bar is clicked, it navigates to a page, showing all announcements the student has, separated based on:
- School Announcements, which are announcements relevant to the entire school.
- Course Announcement, which are announcements on a particular course from the eTutor's to students.

CLICK ON A PARTICULAR ANNOUNCEMENT TO SEE FULL DETAILS.

Grade Book

To see grades for assignments, fora and quizzes, click on the grade book link on the sidebar and then click on a particular course to see all grades for that course.

Grade Book

BUAD 810	
BUAD 803	
BUAD 805	
BUAD 802	
BUAD 808	
BUAD 812	

◀◀ Back to BUAD 810

BUAD 810 Grade Book - 2016/2017 - Ebunoluwa Soetan (ebun_soetan@live.com)

Assignments - 1

Title	Course Code	Score	Total Obtainable
assignment for 810	BUAD 810		30

Quizzes - 1

Title	Course Code	Score	Total Obtainable
30-32	BUAD 810		3

Fora - 0

Title	Score	Total Obtainable

16

Library

Navigate students to ABUDLC E-Library where useful resource materials can be gotten.

Feedback

Feedback allows users of the LMS to leave comments about their experience with the LMS product.

Got Questions?

All requests should be routed through support@abudlc.edu.ng